

Accounts Receivable

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Statement Inquiry <3422>

Accounts Receivable

Statements Reports Payments Past Due F3:Open Item F4:Display Alt+F5:Phone Log F6:Account Master Advanced

Account #	Account Name	Current	Balance	Account Info	Account Note
184	LOUISIANA OPTICAL	-246.91		184 - LOUISIANA OPTICAL	
Bill-to Account(s): 184 - LOUISIANA OPTICAL 970000 - CALIFORNIA OPTICAL					
Month Ending: 02/16/22		30 Day		Tel: 503-231-6606 6805 SE MILWAUKEE PORTLAND LA 05033 U13 PList: UR (UNCUT 2 MAX)	
		60 Day			
		90 Day			
		120 Day			
		TOTAL	-246.91		
		Discount	67.54		
		DUE	-304.45		

Balances, Payments, Adjustments, and Charges:

Type	Date	Reference	Cash	Discount	Current	30 Day	60 Day	90 Day	120 Day	Total
Balance	01/31/22									1598.69
Payment	02/01/22	79522	710.42	29.93	0.00	740.35	0.00	0.00	0.00	-740.35
Payment	02/09/22	79909	511.41		0.00	511.41	0.00	0.00	0.00	-511.41

Invoices:

Date	Reference	InvNum	PoNum	NetCmp	Disc'able	Net	PList	Total
02/03/22	HUTCHINS HARRY	224691	SP3KSCDO			174.01	UL	174.01
02/03/22	MAGDON SHARON	224981	SP3KT767			113.67	UL	113.67
02/03/22	RAND HEATHER	230075	SP3Y63WR	T			14.19 UR	14.19
02/07/22	LIBERATORE CHRIS	230241	SP3Y6UL0	T			26.52 UR	26.52
02/07/22	LEDDY DIANA	230429	SP3Y62PW	T			42.97 UR	42.97
02/07/22	BURKE ERIK	232556	SP3YAU2X	T			28.39 UR	28.39
02/08/22	MARSH EMILY	229752	SP3Y4F48	T			85.58 UR	85.58
02/08/22	RAND HEATHER2	230957	SP3Y538R	T			54.12 UR	54.12
02/08/22	HINMAN CHARLIE	231110	SP3Y2DRR	T			38.63 UR	38.63
02/09/22	BARTLETT CELIA	225550	SP3YJAE9	T			95.30 UR	95.30
02/09/22	HUNTINGTON PAUL	229353	SP3Y3KN8	T			171.72 UR	171.72
02/09/22	BEAULIEU JAMES2	231074	L62412	T			UR	0.00
02/09/22	ORDWAY STEPHANIE	232982	SP3YBDRL	T			31.06 UR	31.06
02/10/22	WELCH LEVI	234440	SP3YFKAP	T			98.76 UR	98.76

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Transaction detail

Transaction Detail

Bill-to Account: 184 Ship-to Account: Date: 02/09/22

Reference: HUNTINGTON PAUL Type: S

Invoice Number: 229353 Price List: UR Operator: CT Department: PO

RX Number: SP3Y3KN8 Net Status: T Lab ID: Frame Status: I

	Price	Invoice Discount
Lens	109.89	0.00
Frame	41.20	0.00
Misc	0.00	0.00
Coating	20.63	0.00
Service	0.00	0.00
Postage	0.00	0.00
Tax	0.00	0.00

Discountable: 0.00 Net: 171.72 Total: 171.72

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Enhanced invoice detail

	Cash	Discount	Current	30 Day	60 Day
			57.75	-57.75	0.00
			0.00	-2229.12	-455.42

NetCmp	Disc'able	Net	Lens	Frame	Misc	Coating	Service	Postage
	Show Default Columns	28.95	35.38	0.00	0.00	0.00	0.00	0.00
T	Show All Columns	86.00	28.95	0.00	0.00	0.42	2.99	
T	Date	23.95	0.00	0.00	0.00	0.42	2.99	
	Detail							
	✓ Disc'able	0.00	0.00	0.00	55.00	0.00	0.00	
	✓ InvNum	0.00	0.00	0.00	7.69	0.00	0.00	
	✓ LabID	0.00	0.00	0.00	7.69	0.00	0.00	
T	✓ Net	0.00	0.00	0.00	7.69	0.00	0.00	
T	✓ NetCmp	0.00	0.00	0.00	0.00	0.00	0.00	
T	✓ PList	0.00	0.00	0.00	0.00	0.00	0.00	
	✓ Reference	89.66	0.00	0.00	0.00	0.00	0.00	
	✓ RxNum	61.40	0.00	0.00	0.00	0.00	0.00	
	✓ ShipAcct	140.26	0.00	0.00	0.00	0.00	0.00	
T	✓ Total	23.36	0.00	0.00	0.00	0.00	0.00	
		89.66	89.66	0.00	0.00	0.00	0.00	
		107.92	107.92	0.00	0.00	0.00	0.00	
		45.45	45.45	0.00	0.00	0.00	0.00	
T		92.97	0.00	0.00	0.00	0.00	0.00	

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Deleted payments

- Payments that are deleted are visible in the Balances and Payment area.
 - Previously they could only be found by generating a Deleted Transaction register

Balances, Payments, Adjustments, and Charges:				
Type	Date	Reference	Cash	Discount
Balance	02/16/22			
Payment	03/22/22	Deleted Payment	1731.56	865.78

Current	30 Day	60 Day	90 Day	120 Day	Total
0.00	2597.34	0.00	0.00	0.00	4551.88
					-2597.34

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Menu Bar Updates / Additions

dvi Accounts Receivable

Statements Reports Payments Past Due F3:Open Item F4:Display Alt+F5:Phone Log F6:Account Master Advanced

- Statements
 - Display statement
 - Email statement to account
 - Statement Terms
 - Statement Messages
- Reports
 - Aged Balance (.csv file)
- Payments
 - Batch Payments
- Past Due Notices
- Advanced
 - View Projected Discount
 - View Projected Finance Charge
 - Open Item Overview

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Statements

- View Statement creates the same statement PDF, including any customized features, that is transmitted or printed for the account



Phone: 503 231 0606
 Fax: 503 231 4943
 Email: accounting@digvisinc.com

JOE TEXAS OPTICAL
 6805 SE MILWAUKEE
 PORTLAND, TX 03431

STATEMENT

STATEMENT DATE	03/31/22
ACCOUNT	544
AMOUNT DUE	3487.01

AMOUNT REMITTED
 page 1 of 1

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	DESCRIPTION	INVOICE #	DISCOUNTABLE	NET	TOTAL
02/16	BALANCE FORWARD				3487.01
Welcome DVI Workshop 2022 attendees! If you have any questions regarding Accounts Receivable, please contact us at support@thedvi.com					

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Statements (wsr)

- Email statement to a singular account
 - Requires account to be set up with email for statements in account master
 - Once Email Statements option selected, presented with:

Proceed?

Email statement to JO@THEDVI.COM?

Yes

No

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Statements

- Editing of the Statement Messages and Terms message moved from A/R Statements menu
 - Account-specific statement message
- Auto-generate statements during month-end cycling

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Reports

Reports	Payments	F3:Open Item	F
Payment History			F9
Deleted Transactions			F10
Open Item			F11
Adjustments Register			F12
Aged Balances			

- Centralized location for reports for any account
- Aged balance is an overview of all accounts, written as a .csv file for easy import into Excel

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Reports – Aged Balances

N:\a\aged_balances.csv
Ctrl+A>Select All Ctrl+F:Find F7:Print

Account	Name	Div	Rep	Current	30day	60day	90day	120day	Total
0	ALABAMA OPTICAL	INT	910	-223.14	0.00	0.00	0.00	0.00	-223.14
1	ALASKA OPTICAL	INT	910	0.00	0.00	0.00	0.00	0.00	0.00
2	ARIZONA OPTICAL	INT	910	0.00	0.00	0.00	0.00	0.00	0.00
6	CANADA OPTICAL	INT	910	0.00	0.00	0.00	0.00	0.00	0.00
7	COLORADO OPTICAL	INT	910	0.00	0.00	0.00	0.00	0.00	0.00
8	CONNECTICUT OPTICAL		843	0.00	0.00	0.00	0.00	0.00	0.00
9	DELAWARE OPTICAL		910	0.00	56.48	285.47	0.00	0.00	341.95
10	D.C. OPTICAL		910	0.00	0.00	0.00	0.00	0.00	0.00

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Batch Payment Entry

- Allows posting of multiple payments on one screen
- Complements the single-payment entry and preserves features:
 - Warnings for over- or under-payment
 - Duplicate-checking
 - Automatic discount calculation
- A report of all payments posted is generated.

Total	Current	30 Day	60 Day	90 Day	> 90 Day
3487.01	0.00	3487.01	0.00	0.00	0.00

F2: Post F4: Clear List Del: Delete Selected Lines

Account #	Account Name	Check Number	Routing	Check Amount	Cash Discount	Payment Date	Balance Due	Payment Amount	Status
9	DELAWARE OPTICAL	345		341.95	0.00	03/01/22	341.95	341.95	
105	ILLINOIS OPTICAL	988		76.34	0.00	03/05/22	76.34	76.34	
544	TEXAS OPTICAL	2403		1500.00	0.00	03/11/22	3487.01	1500.00	UNDERPAYMENT

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Past-due Notices

- Now uses a form
 - Logo capable
 - Customizable
- Set up is in Past Due menu in Statement Inquiry

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View Projected Discount

- Preview month-end discount for a selected account
 - Useful for validating any changes to discount table
 - Example – account table changed from CM (fixed 20%) to A (sliding scale)

Table	Type	PList	Dept	ShpAct	BlAct	Volume	3rdPrty	Dsc'ble	Net	Rate	Discount
CM	RX			184	184	2041.01	0.00	217.89	1823.12	20.00%	43.58
TOTAL						2041.01	0.00	217.89	1823.12		43.58

Table	Type	PList	Dept	ShpAct	BlAct	Volume	3rdPrty	Dsc'ble	Net	Rate	Discount
A	RX			184	184	2041.01	0.00	217.89	1823.12	17.00%	37.04
TOTAL						2041.01	0.00	217.89	1823.12		37.04

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View Projected Finance Charge

- Preview finance charges that would be calculated for the selected account at month-end
 - Validate changes to account or global finance charge setup

	Balance	
Current		
30 Day	1943.89	
60 Day	2884.09	
90 Day		
120 Day		
TOTAL	4827.98	
Discount		
DUE	4827.98	

Month-End Finance Charge		
Account 314 will incur the 'Projected Finance Charge' if no further payments are posted to the account before month-end.		
Past Due Balance:	Finance Charge Rate:	Projected Finance Charge:
4827.98	1.5%	72.42

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Account-specific Terms (wsr)

- Can be set to 30/60/90 days by account
- Controls generation of finance charges
- Changes "Amount Due" on statement
- Changes balance display in Statement Inquiry

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Account-specific Terms (wsr)

STATEMENT

Alt+F5:Phone Log F6:Account Master Advanced

	Balance
Current	
30 Day*	6120.56
60 Day*	10733.21
90 Day	
120 Day	
TOTAL	16853.77
Discount	
DUE	16853.77

STATEMENT DATE
03/31/22
ACCOUNT
4601
AMOUNT DUE
10733.21

vision inc., PO Box 82294, Portland, OR 97262. Credit card payments can be

CURRENT	30 DAY	60 DAY	90 DAY
0.00	6120.56	10733.21	0.00

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Open Item Overview

Open Item Overview

F1:Create Text Report

Account	#Unreconciled	Unapplied Cash	Oldest Record
564213	15	915.11	2021-09-13
976000	24	1659.72	2021-09-03
978000	9252	378770.32	2021-07-01

- Displays status of all accounts set to use Open Item.
- Show accounts balances and date of last payment received
- Can be saved to a .txt file for export

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Thank you

